

# THE UNITED SADDLEBRED ASSOCIATION MAY FESTIVAL SHOW RISK ASSESSMENT CHECK LIST

Date: 22<sup>nd</sup> May 2022 at Weston Lawns Equitation Ltd, Bedworth Road, Bulkington, CV12 9JA

Hazard	Hazard details	Risk Group	Actions planned	Risk level
Arenas	Ground Conditions Public Access Communications	Show Officials. Competitors. General Public. Animals. Property.	Arenas checked thoroughly when set out and on day of competition. Judge and steward for each arena Radios used for communication if remote from Secretary. In adverse weather ground conditions checked at intervals to ensure going does not become unsafe Arenas fenced off from spectators and separate riding in area for each ring (also fenced/roped off from spectators). <b>FOR 2022 COVID RESTRICTIONS MAY APPLY</b>	HIGH ACCEPTABLE <b>LOW</b>
Riding in / warm up area	Riders and trainers in same area.	Show Officials. Competitors. General Public. Animals. Property.	Area checked when arenas set out. Ring steward / Gate Steward monitors warm up area Adequate space provided away from showing arenas. Area fenced off from general public. Care to be taken when horses travelling from warm up areas to main showing arenas. <b>FOR 2022 COVID RESTRICTIONS APPLY</b>	HIGH ACCEPTABLE <b>LOW</b>
Showing Arenas	Equipment Stored in arena? Entrance/Exit doors. Arena Surface Spectator area. Other users of stabling etc?	Show Officials. Competitors. General Public. Animals. Property.	Inspect arenas and spectator areas before start of competition. Entrance/Exit doors supervised Supervision of warm up area. Ensure any public viewing areas are	HIGH ACCEPTABLE <b>LOW</b>

	Lighting		clear of rubbish and obstructions and safe to use (inspect before use and report any faults to Weston Lawns personnel immediately. Do not use until repaired).	
Access Road	Unclassified.	Show Officials. Competitors. General Public. Animals. Property.	Warning signs.  Weston Lawns maintained.	HIGH ACCEPTABLE <b>LOW</b>
Main Entrance & Exit	Easy to find Sufficient turning space for lorries & trailers to prevent restricting access road Good ground conditions Clear view from both ways Wide enough for 2 vehicles?	Show Officials. Competitors. General Public. Animals. Property.	Direction signs posted by Weston Lawns and entrance maintained by Weston Lawns.	HIGH ACCEPTABLE <b>LOW</b>
On Site Traffic	Safe vehicle routes Safe pedestrian routes – not separate Safe horse/pony routes – not separate Safe spectator car parking – yes but not separate Safe horse transport parking - yes Any public right of way - no Horse areas fenced & gated – yes.	Show Officials. Competitors. General Public. Animals. Property.	Provide separate routes for horses, pedestrians & vehicles – not possible as maintained by Weston Lawns. Horse unloading & riding areas enclosed & gated. Rope/cone bad areas.	HIGH <b>ACCEPTABLE</b> LOW

Caterers & Stall Holders	Safe situation for them - yes Safe situation for customers - yes Food hygiene certificate - yes	Show Officials. Competitors. General Public. Animals. Property.	Sited inside, with both indoor and outdoor areas for eating. Provided and maintained by Weston Lawns. <b>FOR 2022 COVID RESTRICTIONS MAY APPLY</b>	HIGH ACCEPTABLE <b>LOW</b>
Slips, Trips & Falls	Electric cables, P A leads, hoses etc? Rough Ground	Show Officials. Competitors. General Public. Animals. Property.	Warning cones & warning signs if needed	HIGH ACCEPTABLE <b>LOW</b>
First Aid & Welfare	Adequate toilet facilities - yes Adequate washing facilities - yes Medical & veterinary cover – on call Emergency procedure agreed? Communications – printed in schedule and programme	Show Officials. Competitors. General Public. Animals. Property.	First Aid cover adequate for whole period. Vehicle access to all areas. Two way radio communications. Mobile phone reception on site. <b>FOR 2022 COVID RESTRICTIONS MAY APPLY</b>	HIGH ACCEPTABLE <b>LOW</b>
<b>2022 COVID RESTRICTIONS &amp; SOCIAL DISTANCING</b> Overall spread of Covid-19	Spread of Covid-19	Show Officials. Competitors. General Public	Anyone exhibiting a high temperature, any Covid-19 symptoms, or who has been in contact with persons exhibiting any Covid-19 symptoms are not allowed to attend the event. Reducing numbers on site at any one time. Social Distancing in force at all times. Maintenance of adequate hygiene practices. Reducing contact, both human to human and surface to human, at all times. Cash payment discouraged – all entries in advance, contactless payment encouraged where ever possible. Records kept of those present to assist with any track and trace if needed.	HIGH <b>ACCEPTABLE</b> LOW

<p><b>2022 COVID RESTRICTIONS &amp; SOCIAL DISTANCING</b> Numbers on site</p>	<p>Increased risk of spreading Covid-19 the more personnel on site.</p>	<p>Show Officials. Competitors. General public</p>	<p>Ensuring visitor numbers are reduced, by limiting entries to 10 to 15 per class, with only one additional assistant allowed per horse entered (2 for lead rein exhibitors who are youths), pre-entries only accepted for the event. Restricting championships to winners only, allowing all others to leave the site once their classes have finished. NO general public allowed at the event. Details of all personnel taking part kept on file in case tracking needed.</p>	<p>HIGH <b>ACCEPTABLE</b> LOW</p>
<p><b>2022 COVID RESTRICTIONS &amp; SOCIAL DISTANCING</b> Maintaining Social Distancing</p>	<p>Ensuring social distancing is able to be enforced and maintained</p>	<p>Show Officials. Competitors. General public</p>	<p>NO general public allowed at the event. 5m parking between horse lorries and trailers. Competitors assigned parking closest to their main showing rings. 2m distance kept between people on site – competitor numbers available in advance (posting), encouraging the use of bridle numbers and for those collecting their numbers on the day, they will be on a separate table away from the main Secretary's Desk. Provision available for rosettes and sashes to be posted to winners after the event, or available to collect ringside from a separate table. Separate warm up area for each show ring, using a one way system for access/egress into the showing rings to avoid congestion. No ringside spectators, although spectators can view the rings from the grass banks away from the ring rails. No congregation at gate/ring entrances. 2m markers places around Secretary's and Catering areas if required.</p>	<p>HIGH <b>ACCEPTABLE</b> LOW</p>
<p><b>2022 COVID RESTRICTIONS &amp; SOCIAL DISTANCING</b> Welfare &amp; Hygiene</p>	<p>Spread of Covid-19 from surface contact</p>	<p>Show Officials. Competitors.</p>	<p>Competitors advised to wash/sanitise their hands regularly. Competitors encouraged to use their own toilet facilities in horse lorries/trailers.</p>	<p>HIGH <b>ACCEPTABLE</b> LOW</p>

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On site toilets maintained and cleaned by Weston Lawns, to be sanitised/disinfected regularly.  
External access/egress gates to be kept closed at all times for safety reasons, but sanitiser/disinfectant sprays available at both areas and gates sanitised/disinfected regularly throughout the day.  
Each competitor, judge, steward and other show official issued with their own personal hand sanitiser.  
Masks to be worn when indoors – to be provided by competitors, although some will be available in the secretary's area.  
Judges and officials to wear masks (even though the event is outdoors), if they cannot maintain a 2m distance with other show officials (if not from the same household) or competitors.

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Date Assessed: 4<sup>th</sup> January 2021.

By (Print name): LYNN JARVIS

Signed

Date Reviewed: 19<sup>th</sup> November 2021

By (Print name) LYNN JARVIS

Signed