

## APHS HORSE SHOW EVENTS RISK ASSESSMENT CHECK LIST

Date of Event: 6<sup>th</sup> September 2020. Location: Padesham Equestrian Centre, Randalls Road, Leatherhead, Surrey, KT22 0AL

Hazard	Hazard details	Risk Group	Actions planned	Risk level
Arenas	Ground Conditions Public Access Communications	Show Officials. Competitors. General Public. Animals. Property.	Arenas checked thoroughly when set out and on day of competition. Judge and steward for each arena Radios used for communication if remote from Secretary. In adverse weather ground conditions checked at intervals to ensure going does not become unsafe Arenas fenced from spectators and riding in area <b>FOR 2020 COVID RESTRICTIONS APPLY</b>	HIGH ACCEPTABLE <b>LOW</b>
Riding in / warm up area	Riders and trainers in same area.	Show Officials. Competitors. General Public. Animals. Property.	Area checked when arenas set out. Ring steward / Gate Steward monitors warm up area Adequate space provided away from arenas Area separate to parking and showing rings <b>FOR 2020 COVID RESTRICTIONS APPLY</b>	HIGH <b>ACCEPTABLE</b> LOW

Access Road	Loose animals on road.	Show officials Competitors General Public Animals Property	Warning signs External Gates to roads to be kept shut at all times	HIGH ACCEPTABLE <b>LOW</b>
Main Entrance & Exit	Easy to find Sufficient turning space for lorries & trailers to prevent restricting access road Good ground conditions Clear view from both ways Wide enough for 2 vehicles	Show Officials. Competitors. General Public. Animals. Property.	Direction signs posted by Patchesham EC and entrance maintained by PEC.	HIGH ACCEPTABLE <b>LOW</b>
On site traffic	Safe vehicle routes Pedestrian routes not separate Safe horse/pony routes – separate. Safe spectator car parking – yes but not separate Safe horse transport parking - yes Any public right of way - no Horse areas fenced & gated – yes.	Show Officials. Competitors. General Public. Animals. Property.	Separate routes for horses, pedestrians & vehicles wherever possible. Horse unloading & riding areas enclosed & gated. Rope/cone bad areas.	HIGH <b>ACCEPTABLE</b> LOW
Caterers & Stall Holders	Safe situation for them - yes Safe situation for customers - yes Food hygiene certificate - yes	Show Officials. Competitors. General Public. Animals. Property.	Internally sited, so away from all parking areas. <b>FOR 2020 COVID RESTRICTIONS APPLY</b>	HIGH ACCEPTABLE <b>LOW</b>
First Aid & Welfare	Adequate toilet facilities Adequate washing facilities Medical & veterinary cover – on call	Show Officials. Competitors. General Public. Animals. Property.	First Aid cover adequate for whole period. Vehicle access to all areas. Two way radio	HIGH ACCEPTABLE <b>LOW</b>

	Emergency procedure agreed Communications – printed in schedule and programme		communications. Mobile phone reception on site. <b>FOR 2020 COVID RESTRICTIONS APPLY</b>	
Slips, Trips & Falls	Electric cables, P A leads, hoses etc? Rough Ground	Show Officials. Competitors. General Public. Animals. Property.	Warning cones & Warning signs if needed	HIGH ACCEPTABLE <b>LOW</b>
<b>2020 COVID RESTRICTIONS &amp; SOCIAL DISTANCING</b> Overall spread of Covid-19	Spread of Covid-19	Show Officials. Competitors. Livery Clients	Anyone exhibiting a high temperature, any Covid-19 symptoms, or who has been in contact with persons exhibiting any Covid-19 symptoms are not allowed to attend the event. Reducing numbers on site at any one time. Social Distancing in force at all times. Maintenance of adequate hygiene practices. Reducing contact, both human to human and surface to human, at all times. Cash payment discouraged – all entries in advance, contactless payment encouraged where ever possible. Records kept of those present to assist with any track and trace if needed.	HIGH <b>ACCEPTABLE</b> LOW

<p><b>2020 COVID RESTRICTIONS &amp; SOCIAL DISTANCING</b> Numbers on site</p>	<p>Increased risk of spreading Covid-19 the more personnel on site.</p>	<p>Show Officials. Competitors. Livery Clients</p>	<p>Livery yard off limit to all visitors. Livery clients kept separate to visitors. Ensuring visitor numbers are reduced, by limiting entries to 10 per class, with only one additional assistant allowed per horse entered (2 for lead rein exhibitors who are youths), pre-entries only accepted for the event. Restricting championships to winners only, allowing all others to leave the site once their classes have finished. NO general public allowed at the event. Details of all personnel taking part kept on file in case tracking needed.</p>	<p>HIGH <b>ACCEPTABLE</b> LOW</p>
<p><b>2020 COVID RESTRICTIONS &amp; SOCIAL DISTANCING</b> Maintaining Social Distancing</p>	<p>Ensuring social distancing is able to be enforced and maintained</p>	<p>Show Officials. Competitors. Livery Clients</p>	<p>NO general public allowed at the event. 5m parking between horse lorries and trailers. Use of overflow parking to double parking areas. Competitors assigned parking closest to their main showing rings. 2m distance kept between people on site – competitor numbers available in advance (posting), encouraging the use of bridle numbers and for those collecting their numbers on the day, they will be on a separate table away from the main Secretary's Desk.</p>	<p>HIGH <b>ACCEPTABLE</b> LOW</p>

			<p>Provision available for rosettes and sashes to be posted to winners after the event, or available to collect ringside from a separate table.</p> <p>Additional warm up area designated (rubber showing ring), using a one way system for access/egress.</p> <p>No ringside spectators.</p> <p>No congregation at gate/ring entrances.</p> <p>2m markers places around Secretary's and Catering areas.</p>
<p><b>2020 COVID RESTRICTIONS &amp; SOCIAL DISTANCING</b></p> <p>Welfare &amp; Hygiene</p>	<p>Spread of Covid-19 from surface contact</p>	<p>Show Officials. Competitors.</p>	<p>Competitors advised to wash/sanitise their hands regularly.</p> <p>Competitors encouraged to use their own toilet facilities in horse lorries/trailers.</p> <p>On site toilets for show users only (separate to the livery clients toilets), which will be sanitised/disinfected regularly.</p> <p>External access/egress gates to be kept closed at all times for safety reasons, but sanitiser/disinfectant sprays available at both areas and gates sanitised/disinfected regularly throughout the day.</p> <p>Internal gates (from lorry parking area to show rings/warm up) kept open during the show to minimise contact, but available to be closed in the event of a loose</p>

---

horse.

---

Date Assessed: 15/6/2020.

By (Print name): LYNN JARVIS

Signed

Date Reviewed:

By (Print name)

Signed